



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, JANUARY 28, 2014

Minutes of the Policy Committee Meeting held on Tuesday, January 28, 2014 at 4:30 p.m. in the Holy Cross Community Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:35 p.m. by John Crocco, Director of Education Secretary/Treasurer Education who presided over the meeting until the election of the Policy Committee Chairperson.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Sicoli

2. Election of Chair of Policy Committee 2014

Director Crocco asked for nominations for the position of Chair of the Policy Committee 2014. Vice-Chair Burkholder nominated Trustee Sicoli.

Director Crocco asked Trustee Sicoli if he wished to stand for the position Chair of the Policy Committee. Trustee Sicoli accepted the nomination.

There were no further nominations forthcoming. Trustee Sicoli was acclaimed to the position of Chair of the Policy Committee 2014.

Moved by Trustee Burkholder

THAT Trustee Sicoli be elected to the position of Chair of the Policy Committee, 2014
APPROVED

3. Attendance

Moved by Trustee Burkholder

THAT the Policy Committee excuse Chair Burtnik from attending the Policy Meeting of January 28, 2014.

Committee Members	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik			✓
Dino Sicoli (Committee Chair)	✓		

Student Trustees:

Vincent Atallah, Trustee

Staff:

John Crocco, Director of Education

Yolanda Baldasaro, Superintendent of Education

Frank Iannantuono, Superintendent of Education/Human Resources

Giancarlo Vetrone, Superintendent of Business & Finance

Jennifer Brailey, Manager of Corporate Services & Communications Department

Kristine Murphy, Administrative Assistant, Corporate Services & Communications
Department /Recording Secretary

4. Approval of Agenda

Moved by Trustee Burkholder

THAT the January 28, 2014, Policy Committee Agenda be approved, as presented.

APPROVED

5. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

6. Minutes of the Policy Committee Meeting of November 26, 2013

Moved by Trustee Burkholder

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of November 26, 2013, as presented.

APPROVED

7. Policies

ACTION REQUIRED

POLICIES - FOR RECOMMENDATION TO FEBRUARY COMMITTEE OF THE WHOLE MEETING

7.1 Attendance Support Program Policy (201.16)

Frank Iannantuono, Superintendent of Education/Human Resources, presented the amendments to the Attendance Support Program Policy (201.16) as discussed at the January Committee of the Whole Meeting.

Given the deletion of the Putting Students First Act and the reference to the change from days to occurrences, the Policy Committee requested that the amended Attendance Support Program Policy (201.16) be brought directly to the January 28, 2014 Board Meeting for recommendation and approval.

Moved by Trustee Burkholder

THAT the Policy Committee recommend to the January 28, 2014 Board Meeting to approve the Attendance Support Program Policy (201.16), as presented.

APPROVED

As requested by the Policy Committee, the amended Attendance Support Program Policy (201.16) would be submitted to the amended Board Meeting Agenda for January 28, 2014.

7.2 Religious Education for Teaching Staff Policy (201.3)

Frank Iannantuono, Superintendent of Education, presented the amendments to the Religious Education for Teaching Staff Policy (201.3) following the vetting process.

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- No amendment

ADMINISTRATIVE GUIDELINES

- Amendment- second paragraph 'Director of Education or' be removed

Moved by Trustee Burkholder

THAT the Policy Committee recommend to the Committee of the Whole approval of the Religious Education for Teaching Staff Policy (201.3), as presented.

APPROVED

7.3 School Generated Funds Policy (301.6)

Giancarlo Vetrone, Superintendent of Business & Finance, presented no amendments to the School Generated Funds Policy (301.6) following the vetting process.

The Policy Committee suggested no additional amendments:

Moved by Trustee Burkholder

THAT the Policy Committee recommend to the Committee of the Whole approval of the School Generated Funds Policy (301.6), as presented.

APPROVED

POLICIES - PRIOR TO VETTING

7.4 Advocacy Expenditures Policy (100.9)

Giancarlo Vetrone, Superintendent of Business & Finance, presented the Advocacy Expenditures Policy (100.9).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- Amendments-Last paragraph capitalize Administrative Guidelines

ADMINISTRATIVE GUIDELINES

- No amendments

The Policy Committee requested that the Advocacy Expenditures Policy (100.9) be vetted from January 31, 2014 to April 4, 2014 with a recommended deadline for presentation to the

Policy Committee in April 22, 2014, for consideration to the Committee of the Whole and Board in May 2014.

7.5 Anaphylaxis Policy (302.1)

Yolanda Baldassaro, Superintendent of Education, presented the Anaphylaxis Policy (302.1).

The Policy Committee suggested no additional amendments:

The Policy Committee requested that the Anaphylaxis Policy (302.1) be vetted from January 31, 2014 to April 4, 2014 with a recommended deadline for presentation to the Policy Committee in April 22, 2014, for consideration to the Committee of the Whole and Board in May 2014.

7.6 Student Transportation Policy (500.2)

Giancarlo Vetrone, Superintendent of Business & Finance, presented the Student Transportation Policy (500.2).

The Policy Committee suggested no additional amendments:

The Policy Committee requested that the Student Transportation Policy (500.2) be vetted from January 31, 2014 to April 4, 2014 with a recommended deadline for presentation to the Policy Committee in April 22, 2014, for consideration to the Committee of the Whole and Board in May 2014.

7.7 Sexual Misconduct Policy (201.13)

Frank Iannantuono, Superintendent of Education, presented the Sexual Misconduct Policy (201.13).

The Policy Committee suggested the following amendments:

POLICY STATEMENT

- The word Investigation not to be removed.
- Second paragraph 2. Should read; The receiver of the complaint will treat the complaint and those associated with sensitivity and afford all the necessary protection in handling of such complaints.

ADMINISTRATIVE GUIDELINES

- No amendments

The Policy Committee requested that the Sexual Misconduct Policy (201.13) be vetted from January 31, 2014 to April 4, 2014 with a recommended deadline for presentation to the Policy Committee in April 22, 2014, for consideration to the Committee of the Whole and Board in May 2014.

INFORMATION

7.8 Policies Currently Being Vetted (February-March 2014)

- Advertising Expenditures Policy (600.5)

- Architect Selection Policy (701.1)
- Ontario Student Record (OSR) Policy (301.7)

7.9 Policy and Guideline Review 2013-2014 Schedule

Director Crocco presented the Policy and Guideline Review 2013-2014 Schedule.

7. Date of Next Meeting

Tuesday, February 25, 2014 – 4:30 p.m.

8. Adjournment

The meeting adjourned at 6:20 p.m.